

Carbon Reduction Plan

Supplier name

HTRAK LIMITED

Publication date

30th June 2026

This Carbon Reduction Plan relates solely to HTRAK Limited's UK operations, and all emissions data, targets and reduction initiatives contained within this plan are applicable to UK activities only.

Commitment to achieving Net Zero

HTRAK Limited (UK) is committed to reducing the environmental impact of its operations and supporting the transition to a low carbon economy. We recognise the importance of sustainable business practices and continue to implement measures that reduce emissions and improve operational efficiency. HTRAK Limited is committed to achieving Net Zero greenhouse gas emissions by 2045 or sooner across its UK operations.

We have already achieved carbon neutrality for Scope 1 and Scope 2 emissions through operational improvements, relocation to more energy efficient premises, and the procurement of electricity from a 100% renewable energy supplier. Our ongoing focus is to reduce Scope 3 emissions through sustainable procurement, reduced travel, waste reduction initiatives, and improved operational efficiency.

This Carbon Reduction Plan details our baseline emissions, current emissions performance, carbon reduction initiatives, and future plans for achieving further reductions across our operations.

Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2022-23	
Additional details relating to the baseline emissions calculations:	
HTRAK Limited does not own or maintain any fuel burning, refrigerant, or air conditioning equipment; therefore, no scope 1 emissions were generated during the baseline reporting year.	
Baseline year emissions:	
Emissions	Total (tCO₂e)
Scope 1	0
Scope 2	1.568
Purchased Goods and Services	39.019
Scope 3	0.397
Upstream Transportation and Distribution	0.054
Waste Generated in Operations	7.189
Business Travel	5.116
Employee Commuting	0
Downstream Transportation and Distribution	0
Scope 3 Total	51.911
Total emissions	53.479

Current emissions reporting

Reporting year: 2024-25	
Additional details relating to the current emissions calculations:	
HTRAK Limited does not own or maintain any fuel burning, refrigerant, or air conditioning equipment; therefore, no scope 1 emissions were generated during the reporting year.	
Scope 2 emissions were reduced to zero through the use of 100% renewable energy.	
Current year emissions:	
Emissions	Total (tCO₂e)
Scope 1	0
Scope 2	0
Purchased Goods and Services	22.399
Upstream Transportation and Distribution	0
Scope 3	0.203
Waste Generated in Operations	1.72
Business Travel	3.099
Employee Commuting	0
Downstream Transportation and Distribution	0
Scope 3 Total	27.549
Total emissions	27.549

Emissions reduction targets

Since our 2022-23 baseline year, HTRAK Limited has reduced total emissions from 53.479 tCO₂e to 27.549 tCO₂e, representing a reduction of 48.5%.

Significant reductions have been achieved through the elimination of Scope 1 and Scope 2 emissions, the adoption of renewable electricity, reduced business travel, and improvements in operational efficiency.

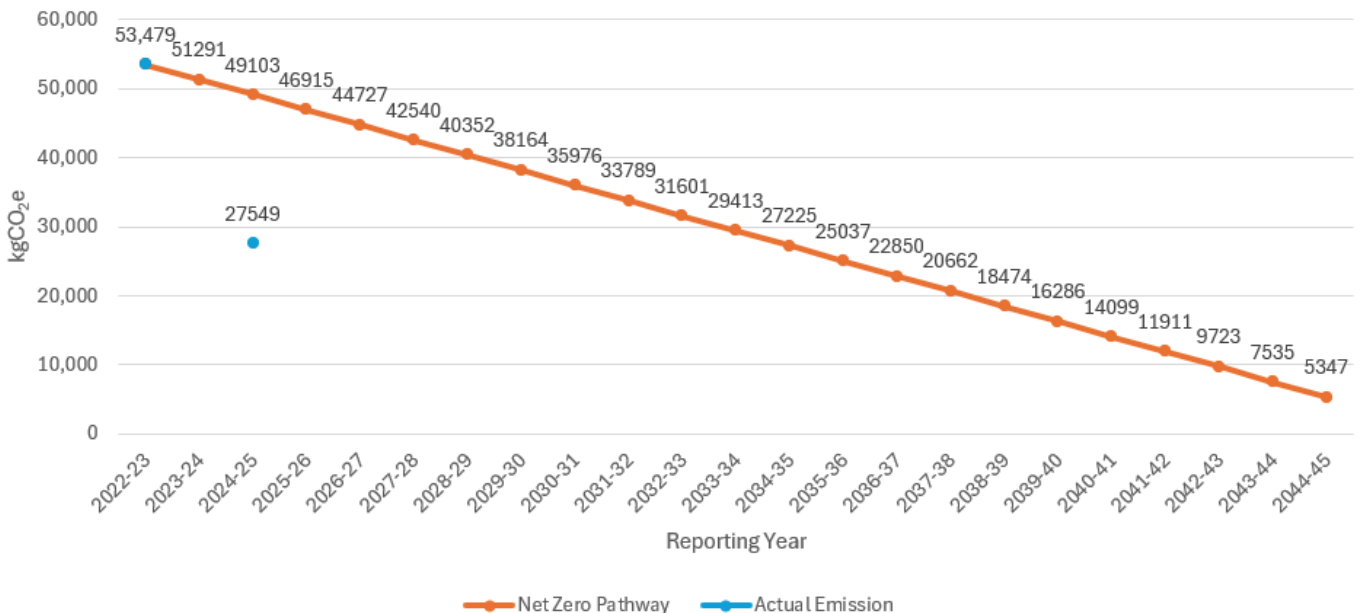
Our carbon reduction targets have been developed through the Climate Essentials programme using recognised Net Zero methodologies and are monitored through annual carbon footprinting and reporting.

Net Zero target

HTRAK Limited is committed to achieving Net Zero greenhouse gas emissions by 2045. From a 2022-2023 baseline of 53.479 tCO₂e, the company has committed to maintain Scope 1 emissions and reduce Scope 2 and relevant Scope 3 emissions by at least 90% to 5.347 tCO₂e by 2045. Emissions have already reduced to 27.549 tCO₂e during the 2024-25, representing a 48.5% reduction against the baseline year.

HTRAK Limited will continue to implement operational efficiencies, reduce energy consumption, optimise logistics and procurement activities, and engage suppliers to support delivery of its Net Zero commitment.

HTRAK Limited Emissions Versus Targets



Completed carbon reduction initiatives

The following environmental management measures and projects have been completed or implemented since the 2022-23 baseline.

- Moving to a smaller business premises with modern landlord-managed building services, utilising much less energy during operations including Scope 1 and Scope 2.
- Working with Net Zero: Bucks/Ngage and Bucks Business First as part of the Bucks Net Zero challenge in achieving Net Zero across Buckinghamshire to assist in further carbon reduction projects and initiatives.
- Change from a standard energy supplier to a 100% renewable energy tariff (reducing our scope 2 emissions to 0).
- Emphasis on utilising public transport more for event and exhibition attendance.
- Reduction in paper/stationery at our recent User Group.
- Informal carbon offsetting for all attendee journeys at the User Group.
- Changing coffee suppliers to a fully compostable pod via an eco-focused company.
- Introduction of dedicated food waste bins.
- Recycled material giveaways for use at events.
- Increase in digital training support for customers.
- Working with Climate Essentials has allowed us to document our emissions in order to fully appreciate not only our contribution but also measure by which we can reduce them.
- Use electric transport where possible.

This has resulted in Scope 1 emissions remaining at 0 tCO₂e and Scope 2 emissions reducing to 0 tCO₂e. Additionally, we have reduced our Scope 3 emissions from 51.911 tCO₂e to 27.549 tCO₂e.

Future carbon reduction initiatives

In the future we hope to implement further measures such as:

- Further encouragement to use public transport for business travel/commuting to work.
- Remote implementation support, reducing emissions from business travel/commuting to work.
- Digital training support projects.
- Salary sacrifice scheme for electric or hybrid vehicles.
- Cycle to work scheme.
- Looking at an electric or hybrid fleet vehicle for business travel/commuting to work.
- Information on energy at home and energy efficiencies.
- Encourage staff to turn off electrical appliances after use.
- Responsible use of air conditioning.
- Storage unit closure and cost removal.

Understanding that the bulk of our emissions in Transport are under 2 categories - business commuting and work (to and from the office) commuting – presents a challenge to reduce, and concerning Products and Services the bulk of these fall under 2 categories also: product purchases – which include electronics – and employee homeworking energy use, which also present challenges to reduce.

Therefore, in addition to the above reduction practices we also aim to offset utilising the following:

- Gold Standard carbon offsetting projects, to support global communities as well as carbon emissions offsetting with carbon credit projects.

Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹³ and uses the appropriate government emission conversion factors for greenhouse gas company reporting.¹⁴

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements (where required), and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.¹⁵

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:

K. Kikirekov

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Date: 23/06/2026

¹³ <https://ghgprotocol.org/corporate-standard>

¹⁴ www.gov.uk/government/collections/government-conversion-factors-for-company-reporting

¹⁵ <https://ghgprotocol.org/standards/scope-3-standard>