

HTRAK LIMITED Carbon Reduction Plan

Supplier name – HTRAK LIMITED

Publication date – 29th May 2024

Commitment to achieving Net Zero:

h-trak limited is committed to achieving net zero emissions by 2045 or sooner, where possible.

Baseline emissions report:

Baseline year: 2022/2023 (12 month reporting period December 2022 - November 2023)	
Additional details relating to the baseline emissions calculations	
<i>Baseline reporting and current emissions reporting are the same due to this being the first year of reporting.</i>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO2e)
Scope 1	0.018
Scope 2	1.568
Scope 3 (Included sources)	17.131, Subset of scope 3 emissions as required to currently include: Upstream transportation and distribution, waste generated in operations, business travel, employee commuting and downstream transportation and distribution
Total	18.716

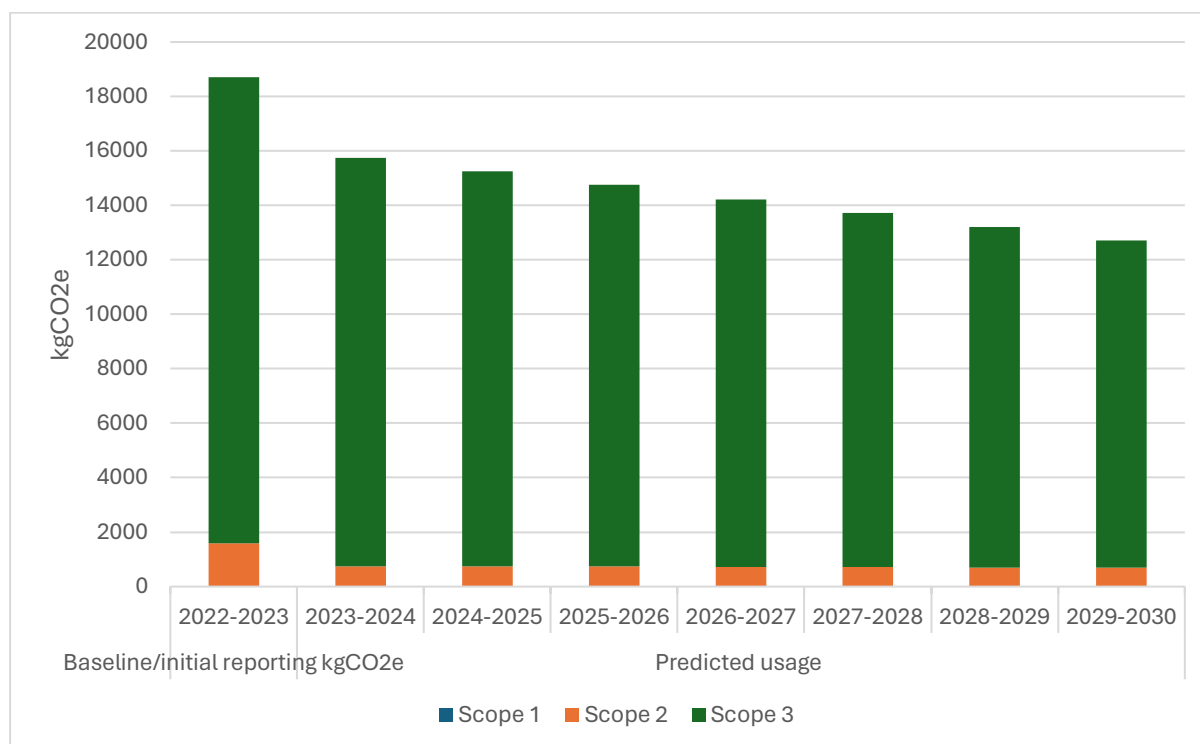
Current emissions report:

Reporting year: 2022/2023 (12 month reporting period December 2022 - November 2023)	
EMISSIONS	TOTAL (tCO2e)
Scope 1	0.018
Scope 2	1.568
Scope 3 (Included sources)	17.131, Subset of scope 3 emissions as required to currently include: Upstream transportation and distribution, waste generated in operations, business travel, employee commuting and downstream transportation and distribution
Total	18.716

Emissions reductions targets:

In order to continue our progress to achieve Net Zero, we have adopted the following carbon reduction targets:

We project that carbon emissions will decrease over the next five years to **12.7 tCO₂e by 2029**. This is a reduction of **32%**



Carbon reduction projects

Completed Carbon Reduction initiatives

The following environmental management measures and projects have been completed or implemented during the **2022-2023** baseline.

- Moving to smaller business premises, utilising much less energy during operations including Scope 1 and Scope 2.
- Working with Net Zero: Bucks/Ngage and Bucks Business First as part of the Bucks Net Zero challenge in achieving net zero across Buckinghamshire to assist in further carbon reduction projects and initiatives.

Due to a move of premises during the baseline year the benefits from this completed plan will be fully reflected in the forthcoming assessment year, however current reductions indicate an energy reduction from **1704 kgCO₂e** to approximately **750 kgCO₂e**, a reduction of approximately **53%**.

Working alongside Net Zero: Bucks/Ngage has allowed us to document our emissions in order to fully appreciate not only our contribution but also measures by which we can reduce.

In the future we hope to implement further measures such as:

- Continuing to work with Net Zero: Bucks in reducing our emissions
- Encouraging public transport for business commutes
- Remote implementation support, reducing emissions from business commutes
- Digital training support projects
- Salary sacrifice scheme for electric or hybrid vehicles
- Cycle to work scheme
- Discussions with property landlords concerning switching to a 'greener' and more eco-focused (i.e. emitting less carbon) supplier
- Looking at an electric or hybrid fleet vehicle for business commutes
- Information on energy at home and energy efficiencies

Understanding that the bulk of our emissions currently fall into Scope 3 and under 2 categories - business commuting and work (to and from the office) commuting – presents a challenge to reduce these, therefore in addition to the above reduction practise we also aim to offset utilising the following:

- Gold Standard carbon offsetting projects, to support global communities as well as carbon emissions offsetting with carbon credit projects.

Declaration and sign-off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

¹<https://ghgprotocol.org/corporate-standard>

²<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

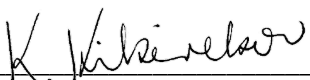
³<https://ghgprotocol.org/standards/scope-3-standard>



This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the supplier:

Name: Kirk Kikirekov

Signature: 

Date: 30/05/2024